

**MEREDITH FIRE DEPARTMENT
MEMBERSHIP APPLICATION**
(Please PRINT)

NAME: (First) _____ (M.I.) ____ (Last) _____
CURRENT ADDRESS: _____ (Town) _____ (Zip) _____
MAILING ADDRESS: _____ (Town) _____ (Zip) _____
TELEPHONE NUMBER: (Home) _____ (Work) _____
SOCIAL SECURITY NUMBER: _____

NEXT OF KIN:

Name and complete address:

Relationship: _____ Telephone: _____

Are you a U.S. Citizen? Yes No Drivers License Information: State: _____
License Type: _____
License Number: _____

Present employer (include name, address, contact person, telephone #):

Have you had any prior fire experience? Yes No

If yes, please list duration of service, department, type of service (full time, call, volunteer, fire, ambulance, etc.) and name and telephone number of contact person:

List fire related training (type, certification, state or organization certifying, etc):

Have you been convicted of any crime in the past 10 years? Yes No

If YES, please describe: _____

Please list all traffic violations for which you have been convicted of in the past 5 years:

Medical Information (please describe any injury, illness, or other medical situation that may impact your ability to function in the fire service - it is understood that your membership in the Meredith Fire Department will be conditional upon the results of a medical exam and submission thereof to the Department): In addition, you may be required to successfully complete a physical agility test):

MEREDITH FIRE DEPARTMENT TRAINEE REQUIREMENTS/RECORD

I. PREREQUISITES FOR MEMBERSHIP IN THE MEREDITH FIRE DEPARTMENT

- A. Applicant must be a Citizen of the United States and a resident of the Town of Meredith.
- B. Applicant must be at least 18 years of age.
- C. Applicant must hold a valid driver's license and have an acceptable driving record.
- D. Applicant must have an acceptable criminal history.
- E. Applicant must agree to be reasonably available to participate in the activities of the Department, including but not limited to training, business meetings, calls and other Department business.

II. PROCEDURE FOR MEMBERSHIP

- A. Complete and submit a membership application to the Department Chief or his/her designee.
- B. Successfully pass a background check, including driving record, criminal check and reference check.
- C. The Chief or his/her designee will forward the application to the Department's First Captain(or his/her designee) for assignment to an Investigation Committee. Such Committee to be comprised of one Department officer and two regular members. It is the responsibility of the assigned officer to convene the committee and meet with the applicant. Such meeting to be done as soon as practical.
- D. Upon completion of the interview, the First Captain will forward the findings of the Investigation Committee to the Department Officers at their next scheduled meeting.
- E. Upon presentation of the applicant's information to the Officers, a determination, with the Chief's written approval, will be made on the applicant.
- F. Upon approval, the applicant's information will be given to the Department Clerk for the " purpose of reporting to the Department at the next Department's business meeting. At this time the applicant's name will be entered onto a "TRAINEE LIST" to be maintained by the Clerk.
- G. The applicant will be notified that he/she may become a "TRAINEE" and begin the process of fulfilling the Trainee Responsibilities.

NOTE: It is the responsibility of the Chief or his/her designee to keep the Applicant informed as to the application process.

III. TRAINEE RESPONSIBILITIES

- A. A trainee will complete all paperwork as required by the Town of Meredith.
- B. A trainee must successfully complete a physical examination to be given by a Department/ Town approved physician. A copy of this exam will by given to the Department for entry into the Trainee's files.
- C. A trainee will serve in this capacity for a period of one (1) calendar year (365 days), starting with the date of becoming a "TRAINEE" (see above).
- D. Attendance requirement:
 - 1. Attend at least 75% of all Department business meetings
 - 2. Attend at least 75% of all Department training sessions
 - 3. Attend at least 50% of Department emergency calls

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TRAINEE REQUIREMENTS/RECORD**

III. TRAINEE RESPONSIBILITIES (Cont'd)

4. Every effort should be made by a Trainee to enroll and successfully complete the requirements to become a NH Certified Level I Firefighter. It is understood that a course may not become reasonably available during the trainee period. Should this occur, acceptance for Regular membership status may be conditional upon successfully completing this requirement, resulting in the applicant remaining as a Trainee."
5. It is the Trainee's responsibility to read and understand the contents of the Department's Operations manual. At such time as the Trainee believes that he/she has a complete understanding of the contents, he/she should arrange to meet with the Chief or a Deputy Chief for a review and have his/her Attendance Record signed accordingly.

NOTE: It is the Trainee's responsibility to have his/her Attendance Record signed off during the period of being a Trainee. Such Attendance Record will be maintained at the Trainee's assigned station. Such signing to be done by a Department officer. An officer may approve a trainee's absence from attendance at one or more of the above, so noting the reason for absence. Excessive absences will be considered before recommendation for acceptance as a regular Department member.

IV. REGULAR STATUS

- A. Upon completion of the above, it the responsibility of the Trainee to present his/her Attendance" Record to the Chief/Deputy Chief(s) for their review and approval. At this time the approved Record will be presented at the next Officers' meeting. Consideration will then be given to Trainee's level of training achieved; attendance record (actual vs. excused); participation in various Department activities; etc. Upon review and acceptance by the Officers, the Record will be given to the Department Clerk at the next business meeting. At this time the Trainee will become a "Qualified Trainee" and so noted in the Department records.
- B. As openings become available on the Department, the Department's officers will review the list of Qualified Trainees having completed their training responsibilities. Trainees will be considered by the Chief in chronological order, giving consideration to their continued involvement in Department activities, including training, etc.
- C. A Qualified Trainee may remain on the trainee list until such time as a Regular position becomes available. See the Department's Operations manual for duty restrictions while listed as a qualified trainee.

I hereby certify that I have read and understood the above and will agree to abide by such requirements. I further understand that I have duties and responsibilities to the members of the Meredith Fire Department and I would request that my application be given consideration for membership.

Signature of Applicant

Date